

Director of Planning and Assessment

The Libraries and Educational Technologies (L&ET) division of James Madison University seeks a chief planning and assessment officer for library programs, services and collections; instructional technology programs, services and infrastructure, and faculty development programs.

Duties and Responsibilities:

Provides leadership in ensuring effectiveness of libraries, instructional technology services and faculty development programs at James Madison University. Develops assessment and program evaluation priorities and strategies in collaboration with library and instructional technology program directors and administration. Provides planning and assessment consulting and support services to librarians, instructional technologists and affiliated faculty and staff. Manages planning and assessment data for the libraries, the Center for Instructional Technology and the Center for Faculty Innovation. Collects, analyzes, reports and presents planning, assessment and performance data for L&ET management, the university and external agencies. Coordinates assessment projects by working with others on the design of surveys, data collection tools and assessment instruments. Contributes to a vision of quality, user-centered services, programs, collections, technologies and educational resources for the students and faculty of James Madison University and the broader community.

Provides management information in support of decision-making and participates in resource allocation planning. Oversees L&ET Human Resources with overall responsibility for recruiting, hiring, performance evaluation and other HR processes. Coordinates L&ET planning and organizational processes and L&ET staff development activities and programs. Participates in budget planning and forecasting. Supervises full-time and part-time classified employees. This position serves on the senior leadership team within Libraries and Educational Technologies and reports to the Dean.

General Information: James Madison University is a public, comprehensive university of approximately 18,000 students located in the scenic Shenandoah Valley, two hours southwest of Washington, DC. The university has been ranked by U.S. News and World Report as the top-rated public regional Master's level university for sixteen consecutive years and is consistently named one of the nation's most wired universities. The Princeton Review Best Value Colleges for 2010 named the university one of the nation's 50 best value institutions. The university places a strong emphasis on undergraduate research and offers 34 Master's and five doctoral degrees.

The JMU Libraries and Educational Technologies division has the mission of enriching our communities by building learning and information environments where people connect with ideas and with each other to discover, create, and share knowledge. Among the areas within the purview of the division are the university libraries the Center for Instructional Technology and the Center for Faculty Innovation. The libraries include Carrier Library with collections supporting social sciences, humanities and arts, a new East Campus Library which supports the sciences and a Music Library. The Center for Instructional Technology manages online learning systems including Blackboard, as well as campus classroom technology, media editing and production services and instructional technology systems, services and development programs for faculty. The Center for Faculty Innovation promotes teaching, scholarship, research and leadership by offering professional development experiences to JMU faculty.

Qualifications:

ALA accredited MLS or equivalent post-baccalaureate degree directly related to the responsibilities of the position. At least 5 years of progressively responsible experience in libraries, instructional

technology, or higher education assessment. Excellent quantitative and analytical skills with proven ability to learn and use a variety of systems and software. Ability to work effectively with many constituents. Excellent written, oral and technology communication skills. Track record of solving problems collaboratively and adapting to change. Demonstrated commitment to quality library service, the role of technology in education and the potential of students and faculty. Significant experience with assessment and program evaluation in higher education or non-profit management strongly preferred. Instructional technology experience preferred. Professional development and human resources management experience preferred. Budget experience preferred.

We invite candidates from diverse backgrounds who will contribute affirmatively and creatively to the university's multicultural environment. Our goal is for our employees to reflect the rich mix of backgrounds, life experiences, cultures, perspectives, and world views that is found within our university community.

Salary and Benefits:

Salary commensurate with experience. Tenure-track or A&P faculty position with excellent benefits including 20 days of vacation and a choice of TIAA/CREF or other retirement plans. Review of applications will begin on April 16, 2010 and continue until the position is filled. Candidates must apply online using JMU's JobLink system. Links to JobLink and full position descriptions can be found on the JMU Libraries employment information page at <http://www.lib.jmu.edu/employment>.